



Dr. Livia Cimpoia

Criminologist - Forensic Science Expert - Specialized in Public Administration and Immigration.

Professional profile

Expert in forensic science - criminologist, specialized in the fields of security and intelligence, particularly in the area of critical infrastructures defense, as well as in the area of criminology and in particular in sexually oriented crimes, stalking, gender-based and assisted violence, juvenile victims or offenders, trained as a resource for anti-violence centers as part of the training programs of Telefono Rosa.

Specialized in immigration, international protection, asylum and citizenship trained at the National School of the Judiciary and the European Asylum Agency (EUAA) and many years of experience in handling administrative and judicial cases. Currently employed by the Ministry of Justice as an official serving at the Court of Milan - XII Civil Section.

Specialized in Public Administration, administrative procedures and public accounting and in particular those related to the area of Personal Services, disability, minors and adult vulnerability.

Affiliations

Membro Società Italiana di Criminologia (S.I.C.) dal 10/2023

Work and professional experience

Court of Milan - Trial clerk officer.

Headquartered at via Freguglia n. 1 - Milano
02/2022 – to date

Activities in support of the judge and the court registry of Civil Section XII -Specialized section on immigration, international protection and free circulation of citizens of the European Union

Main duties performed:

- Study of assigned files and preparation of the minutes related to decisional and settlement orders;
- Study and referencing of securitarian reports related to countries of origin, creation of reports and answers to specific questions (through COI consultation, Aclad database and others);
- Attendance at hearings of parties' appearances and collegial hearings in the Council Chamber;
- Management of clerk's office records in Sicid (acts of parties, hearing minutes, acts of the magistrate), repertorying decisional measures

Personal Information

 livia.cimpoia@gmail.com

 351.92.00.088

 Suisio (BG), Italia

 29/02/1992

 Nazionalità italiana

 B

Education

 **Interfaculty Level II Master in FORENSIC SCIENCES.**
(Criminology – Investigation – Security – Intelligence)

Università degli Studi di Roma "La Sapienza"

 A. A. 2022 / 2023

 Votazione 110 e Lode / 110

 **Master's Degree in LAW (LMG/01)**

Università degli Studi di Milano

 A. A. 2019 / 2020

 **High school diploma Accountant and commercial expert**

Istituto Superiore Maironi da Ponte di Presezzo (BG)

 A. S. 2012 / 2013

- and sending to the Internal Revenue Service;
- Screening, bulletining of files and preparation of analytical file sheets for the purpose of streamlining the preliminary and decisional phase;
- Monitoring of the judge's role through the preparation of reports, cross-checking of data from the chancery computer system SICID and data present on Consolle magistrato;
- Conducting jurisprudential research;

Prefecture of Bergamo U.T.G. - Assistente amministrativo

Headquartered at via Zelasco n. 3 - Bergamo
Agency work contract with Manpower Italia s.r.l
03/2021 – 02/2022

Administrative tasks carried out at the Immigration Unit (S.U.I) aimed at the processing of applications, received telematically, for the procedure of emersion of irregular labor.

Main duties performed:

- Investigation activities on dossiers carried out in collaboration with Territorial Labor Inspectorate office and Bergamo Police Headquarters,
- Convocation and reception of the interested parties at the Immigration desk unit,
- Checking of the documents and requirements demanded by the regulations in force
- Completion of the preliminary investigation phase with issuance of the Contract of Residence or notification of the Notice of Rejection ex art. 10bis, L. August 7, 1990, n. 241
- Verification and study of any documentary pleadings and additions received.
- Use of main informatic systems such as: Office Package, Mail, Pec, One-stop Immigration Information Systems (e.g., SPI).
- Participation in periodic training and update meetings on regulations, implementation lines, ministry circulars

Azienda Speciale Consortile Isola Bergamasca e Bassa Val San Martino "Azienda Isola" - administrative instructor areas Fragility and Educational Services

Headquartered at Via Bravi 16, 24030 Terno d'Isola (BG)
11/2016 – 12/2018

Main duties performed:

- **Administrative activities inherent to the management of corporate services including:** instruction of files, drafting of measures and organizing related internal and external information flows, calls, projects, competitions.
- **Accounting analysis and processing and finalized to the management control:** control of accounting documents according to the principles of analytical accounting by cost centers, support to purchasing and payment activities, supplier relations management, fund management activities related to national funds (FSR, FNA) and European funds (PON - SIA) as well as related implementation projects on the territory of the Entity.
- **Assignment of verbalizing secretary in:** commissions and working groups, tender procedures, credentialing procedures, mayoral assemblies and consortium assemblies.

Personal knowledge and competence

- ✚ Forensic Science
- ✚ Security, Safety, Risk Assessment
- ✚ Criminology, sex offenders, gender-based violence, juvenile victims and perpetrators
- ✚ International protection, asylum and immigration
- ✚ Public administration, administrative procedures and public accounting
- ✚ Case Management
- ✚ Autonomy, organizing and planning skills
- ✚ Negotiation, communication and interpersonal skills
- ✚ Assertiveness

Competenze linguistiche

- ★★★★ Italian mother tongue
- ★★★★ Romanian mother tongue
- ★★★☆☆ English level B1/ B2*
- ★★☆☆☆ German level A2 / B1
- ★★☆☆☆ Spanish level A2*

*keep improving

Additional information

I authorize the processing of my personal data in accordance with Legislative Decree 101/2018 and Article 13 GDPR (EU Regulation 2016/679) as amended.

- **Monitoring activities:** conducting statistical surveys as well as mapping corporate services and preparing reports.
- **Use of major informatic systems such as:** Datagraph programs (Protocol, Determinations, Settlement Acts), protocol keeping (incoming and outgoing) as well as publication of notices and news on the institutional website, Informatized Social Folder, SiAGE Regional Portal, Sintel, MePa,; Office package, internet, institutional email and pec;

Municipality of Calusco d'Adda - National Civil Service

Headquartered at Piazza San Fedele n. 1 – Calusco d'Adda
07/2015 – 06/2016

Mission entitled "Educating in the provinces of Bergamo and Brescia" which involved the engagement of the volunteer in various activities. Specifically, the project was implemented by the local authority by dividing the work activity into three areas (Social Area, Education Area and Cultural Promotion Area)

Main duties performed and skills acquired:

Social Area - Supporting the Social and Education Service Staff in administrative tasks and supporting the citizenry by attempting to identify the needs of varied users in conditions of social inequality and/or fragility and to provide the necessary support or information for the citizenry

Education Area - Supporting staff in the management of services related to the Right to Study Plan and in the management of Educational Services programmed by the Municipality; taking part in the middle and elementary school Children's Homework Help service and managing school and relational criticalities emerging during the course of the service; services related to the educational sphere: supporting the staff of the Municipal Nursery School in the management of children in the age range (6 months - 3 years)

Cultural Promotion Area - organizational and logistical activities within the daily activities of the library; conception and planning of cultural activities such as performances, exhibitions, reviews or competitions

Internship experiences

EnnePuntoZero Association - Lawyers and Professional Negotiators - Milan - Curricular internship civil, commercial, family mediation

Headquartered at Milano (MI)
09/2019 – 03/2020

Training on civil mediation, ADR application to commercial civil, family, labor law disputes. Out-of-court conflict resolution and agreement making.

- Acquired skills in negotiation and mediation as applied to civil, family and commercial law, as well as restorative justice issues;

- Improved oral and written communication skills, and in particular the ability to defend one's interests within a negotiation;
- Application of multidisciplinary knowledge (including sociology, social psychology, anthropology, game theory and behavioral sciences) to the dispute resolution framework in order to build sustainable agreements;
- Development of an empathic approach that includes perception and understanding of values, emotions, cultural differences, motivations and goals, and psychological barriers that influence people's decisions.

Scholarship for participation in the Training Seminar at the European Academy in Otzenhausen (DE)

Headquartered at Otzenhausen Germania (DE)
04/2013

- - Discussion in English and German on EU policy topics and on topics concerning the labor environment, the role of the EU in the international sphere, environmental issues, the Lisbon Treaty and some transatlantic treaties.
- - Group work to prepare ideas and drafts to be proposed to the European Youth Parliament.
- - Lectures and discussions on topics concerning the role of the EU in member countries in an intercultural atmosphere with the participation of students from Germany and Denmark and Italy.
- - Guided tours at the Schengen Museum (Lu) and the European Commission headquarters in Luxembourg.

"Leonardo da Vinci" Project Scholarship - Internship Abroad

Frankfurt Am Mein, Germania (DE)
08/2010

Boluce Illuminazione s.r.l - Curricular internship in the accounting field

Calusco d'Adda (BG)
07/2010

Professional training and upgrading courses

- Training course "E-LOVE Platform" (E-Learning Operators Violence's Experts), e-learning training for Operators involved in the contrast to gender-based violence and witnessing violence, organized by Telefono Rosa in collaboration with the Department for Equal Opportunities of the Presidency of the Council of Ministers, the Italian Police and Posteinsieme Onlus (certificate of 04/03/2024)
- Training course "Moduli Rosa", specialized e-learning training for all professionals who in various roles come into contact with minors victims of witnessing violence or minors orphans of domestic crimes, organized by Telefono Rosa in collaboration with the Department for Family Policies of the Presidency of the Council of Ministers and the Department of Human Neuroscience of the Sapienza University of Rome (certificate of 25/02/2024)
- - Training course on the "Country of Origin Information" organized

by the Ministry of Justice and carried out by the European Agency for Asylum (E.U.A.A.) of the duration of 20 hours of e-learning online and participation in two days of in-person training in Rome at the Cavour Congress Center (certificate of 19/11/2023)

- - Training course on "Evidence Assessment" organized by the Ministry of Justice and carried out by the European Asylum Agency (E.U.A.A.) lasting 30 hours of e-learning online and participation in two days of in-person training in Rome at the Ministry of Justice headquarters (certificate of 19/11/2023)
- Training on Citizenship Iure Sanguinis for Honorary Judges and officials in the trial office organized by the President of the XII Civil Section of the Court of Milan in collaboration with doctoral students from the Universities of Milan and Cattolica del Sacro Cuore as well as the Italian Association of Jurists IURE SANGUINIS (performed from 27/09/2023 to 25/10/2023)
- Guided Practical Experience E.P.G. within the framework of the Master in Forensic Science on "Ballistics and Weapons Handling" with obtaining the certificate of proficiency in the handling of short and long-barreled weapons held at the Tiro a Segno of Rome on 17/11/2023
- Guided Practical Experience E.P.G. as part of the Master in Forensic Science on "Air, Maritime and Critical Infrastructure Security" held at the Port of Civitavecchia (Ro) on 03/11/2023
- Guided Practical Experience E.P.G. as part of the Master in Forensic Science participation in the Annual Congress of the Italian Society of Criminology (S.I.C.) held in the City of Siena on 19/10/2023 - 20/10/2023
- Guided Practical Experience E.P.G. as part of the Master's degree in Forensic Science on "Role, Functions and Tasks of the DDSU - Deputy Director of Urban Security" held in the Municipality of Fucecchio on 01/09/2023 - 02/09/2023
- Online training course on "CIVIL PROCESSUAL LAW" held by the as part of the Training Program for Trial Clerks in collaboration with the Superior School of the Judiciary and Giuffr  Francis Lefebvre (held from 29/03/2023 to 15/05/2023 - certificate dated 16/05/2023)
- Online e-learning training course on "CRIMINAL PROCESSUAL LAW" held by as part of the Training Program for Trial Clerks in collaboration with the Superior School of the Judiciary and Giuffr  Francis Lefebvre (held from 29/03/2023 to 03/05/2023 - no certificate)
- - Training course on "VULNERABILITY, TRAUMA AND MEMORY. THE ASSESSMENT OF THE ASYLUM SEEKER'S APPLICATION." held by the SUPERIOR SCHOOL OF MAGISTRACY TERRITORIAL STRUCTURES OF DECENTRATED TRAINING OF THE BRESCIA AND MILAN DISTRICTS (03/10/2022)
- - Training course on "THE APPLICATIONS OF THE CIVIL AREA: SICID-SIECIC-CONSOLLE MAGISTRATE" held by the Ministry of Justice (12/05/2022)
- - Training course on "THE CRIMINAL TRIAL FILING" held by the Ministry of Justice (12/05/2022)
- - Training course on "THE CIVIL PROCEDURE AND THE CRIMINAL PROCEDURE" held by the Ministry of Justice (09/05/2022)
- - Training course on "THE CIVIL PROCESS, COGNITION PROCEDURE

AND COMPETITION PROCEDURES" held by the Ministry of Justice (20/04/2022)

- Training pathway on International Protection organized by the Ministry of Justice in collaboration with the European Asylum Agency EUAA, main topics covered: Conditions for the recognition of international protection; Asylum procedures as applied to the Italian system; The credibility judgment in international protection determination procedures; The collection, evaluation and use of country of origin information; The specific procedural aspects of appeals to the Supreme Court in matters of international protection; The legislative and jurisprudential evolution of national protection. (Certificate dated 04/15/2022)
- Training session on "CANCELLATION SERVICES IN THE CONTENTIOUS MATTERS OF FAMILY, MINOR PROTECTION AND VOLUNTARY JURISDICTION held by the Ministry of Justice (09/04/2022)
- Training session on "JUDICIAL ORDER, JUDICIAL GEOGRAPHY AND PROFESSIONAL ORDER" held by the Ministry of Justice (07/03/2022)
- Training session on "JUSTICE EXPENSES IN CIVIL PROCESS AND CRIMINAL PROCESS" held by the Ministry of Justice (04/03/2022)
- Training session on "THE EXPENSES OF JUSTICE IN CIVIL AND CRIMINAL PROCESSES" held by the Ministry of Justice (04/03/2022)
- Training program for the acquisition of 24 training credits (CFUs) related to basic skills in anthropo-psycho-pedagogical disciplines and teaching methodologies and technologies, pursuant to Article 5 of Legislative Decree No. 59 of April 13, 2017, and Ministerial Decree No. 616 of August 10, 2017. (concluded on 12/20/2021)
- Course on safety at work, general part held on behalf of Manpower (18/03/2021)
- Negotiated procedures, sub-threshold procedures and other forms of simplification in public procurement (Bagnatica -BG - 06/02/2018) - Maggioli
- Course held by the DPO of " Azienda Isola" on: Legislative Decree 231/2001, 231 Models, Whistleblowing, Gdpr, privacy and the role of the DPO. (Year 2018)